



Job Posting

Head Teacher School-Age Care

YMCA of Eastern Ontario

Kingston, Ontario

Employment Category: Part Time

Hours: Split shift 7:30-9:00 and 3:00-5:30 p.m.

Additional 5 hours per week administration and planning time

Compensation: \$ 19.45 – \$20.10

Placement Date: March

Work Location: Various schools located in the City of Kingston

Our Mission:

The YMCA in Canada is dedicated to the growth of all persons in spirit, mind and body, and to their sense of responsibility to each other and to the global community.

Our Vision:

Our values are caring, honesty, respect, responsibility, and inclusiveness. These are central to our mission, guiding our behaviours, attitudes, and actions.

Nature & Scope:

The incumbent will be guiding children in their physical, social, mental and emotional development, in accordance with the YMCA Child Care Program Statement and the regulations of the Child Care Early Years Act.

Responsibilities:

Reporting directly to the Supervisor of School-Age Care, the incumbent will be responsible for the safekeeping and well-being of all children enrolled in the program. Overall responsibilities associated with this position include:

- Planning, organizing, directing and implementing the School-Age Care program in accordance with the policies and procedures of the YMCA.
- Coordinating and supervising all aspects of this School-Age Care program, meeting or exceeding all standards required by the Ministry of Education and the YMCA.
- Conducting all principle requirements of the position as detailed in the Head Teacher job description....



Qualifications:

- Criminal Reference Check (CPIC) including Vulnerable Sector Check completed not more than 120 days prior to interview, with results acceptable to the YMCA of Eastern Ontario.
- E.C.E. diploma or equivalent (ECE must be in good standing with the College of ECE)
- Two years' experience in a licensed child care program
- Previous supervisory experience preferred
- Current CPR "C" and Standard First Aid Certificates
- Record of up-to-date immunizations
- Food Safety Handling Course

Competencies

- *Safety*
- *Interpersonal skills*
- *Attention to detail*
- *Leadership/supervision*
- *Stress of multiple demands*

Please apply, in writing, with a résumé and cover letter and application form found at www.eo.ymca.ca by March 27 2020 to:

Bev Blakely

Supervisor, School-Age Care Programs

YMCA of Eastern Ontario

100 Wright Crescent

Kingston, Ontario K7L 4T9

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We appreciate your interest in a career opportunity with the YMCA of Eastern Ontario. Please note that only those selected for an interview will be contacted. Candidates invited for an interview will be required to submit three professional references.

The YMCA of Eastern Ontario is committed to an environment that is barrier free. If you require accommodation during the hiring process, please inform us in advance so that we can arrange reasonable and appropriate accommodation. The YMCA of Eastern Ontario values the diversity of people and communities and is committed to excellence and inclusion in our Association.

This position has been posted internally and externally.