



Board of Directors *Call for Nominations/ Applications*

February/March 2025

The YMCA of Eastern Ontario is a charity that is passionate about creating opportunities and advancing the well-being of the communities we serve. We do this by developing healthy and successful people who in turn create a positive impact in their neighbourhoods. We strive to maintain a safe, welcoming and inclusive environment. Our policies and standards articulate these goals.

MEMORANDUM

TO: Brockville, Kingston & Area Community Residents
YMCA of Eastern Ontario Board of Directors
YMCA of Eastern Ontario (Brockville YMCA & Kingston YMCA) Staff,
Volunteers, Members and Participants

FROM: Rob Adams, CEO, YMCA of Eastern Ontario

**RE: **BOARD DEVELOPMENT –
Call for Nominations YMCA of Eastern Ontario
Directors & Officers****

The purpose of this memo is to solicit nominations/ applications as per the election procedures outlined in our By-Laws. Enclosed is an outline of the nominating/ application procedures for the YMCA of Eastern Ontario Directors and Officers. We are seeking Directors to join the Board in 2025.

If you have any questions or comments, please contact

Anna Hudson, Board Executive Assistant at anna.hudson@eo.ymca.ca
or Rob Adams, CEO at rob.adams@eo.ymca.ca

The Nominations Committee consists of:

Roger Romero, Board Vice Chair, Committee Chair
Kristin Smith, Board Chair
Elaine Armstrong, Director
Bill Beattie, Director
Deanna Bennett, Director
Don Lewis, Director

Staff support:

Rob Adams, CEO
Anna Hudson, Board Executive Assistant

Roles of the board

- To be the Board of Directors of the YMCA of Eastern Ontario
- To ensure that the YMCA of Eastern Ontario fulfills its responsibilities, operates effectively and acts in accordance with the principles of being ethical & accountable, collaborative, open & responsive, integrated & convergent, and proactive
- To set and monitor the strategic plan for the YMCA of Eastern Ontario
- To foster the growth of the YMCA of Eastern Ontario
- Support the mission, vision, values, strategic plan, policies and goals of the YMCA of Eastern Ontario

Responsibilities of a board director

- Attend regular Board meetings usually an evening every second month or/ as scheduled
- Attend the Annual General Meeting, typically held in May/ June
- Be a member of at least one committee of the board or task group which meets in conjunction with Board meetings
- Prepare for and participate in board meetings and understand the information provided in order to support substantive discussion and sound decision making to help the board fulfill its fiduciary responsibilities
- Be an ambassador of the YMCA of Eastern Ontario in Brockville, Kingston and communities in Eastern Ontario
- To fully support the YMCAs philanthropic goals by contributing to annual, capital, and/or endowment campaigns based on capacity to give, and to assist in acquiring other community donations.

Desired skill set

The Nominations Committee is seeking Board nominees with one or more of the following specific skill sets:

- Philanthropy, funds development
- Financial background
- Legal background
- Human Resource background
- Diversity & equity experience.

And secondarily:

- Connected to communities and networks: connected to people, organizations and opportunities that would advance the YMCA's vision, mission and values (e.g. government, education, health, or corporate sectors)
- Strategic focus: experience in strategy development in the areas of brand strategy, advocacy, strategic positioning and marketing, and IT/shared services expertise,
- Strong leadership, advocacy and communication skills
- Previous board experience and strong community partnerships an asset
- Previous exposure to fundraising,
- Demonstrates an understanding for the diversity of our community and a focus on inclusivity.

Diversity & social inclusion

- The YMCA of Eastern Ontario is committed to the principles of diversity and social inclusion.
- To help advance this commitment, the Nominations Committee is interested in receiving nominations for candidates with the potential to strengthen the Board's diversity in terms of age and ethnicity and underserved populations.

Terms of office

- YMCA of Eastern Ontario Board Director (See Appendix A)
- Elected for a three-year term and shall not hold office for more than six consecutive years.

If you would like to nominate a suitable candidate(s), please contact either Anna Hudson, Board Executive Assistant anna.hudson@eo.ymca.ca or Rob Adams, CEO rob.adams@eo.ymca.ca

We would ask that you do not directly approach potential candidates yourselves.

Qualifications

- All directors shall be individuals, shall be at least 18 years of age, shall not have been declared incapable by a court in Canada or in another country, shall not have the status of bankrupt and shall not be an ineligible individual as that term is defined in the Income Tax Act (Canada).

Further information & to apply

- Nominations/ Applications welcomed by **Friday, March 7, 2025**
- Any director of the YMCA of Eastern Ontario Board who is eligible for re-election must be **re-nominated** by a member or a director of the YMCA of Eastern Ontario Board.
- The term for Board directors elected at the 2024 Annual General Meeting (held in May/ June 2025), will commence immediately following the meeting.



Brockville YMCA: 613-342-7961
Kingston YMCA: 613-546-2647

eo.ymca.ca

To apply:

The names of potential candidates/ applicants who meet the criteria should provide a brief resume (maximum two pages) and a brief statement on why he/ she is interested in a director position and send to:

Anna Hudson
Board Executive Assistant
YMCA of Eastern Ontario

By mail:
345 Park Street
Brockville, ON K6V 5Y7

Or by email: anna.hudson@eo.ymca.ca

Background information can be found at: eo.ymca.ca/who-we-are.

The YMCA of Eastern Ontario values the diversity of people and communities and is committed to excellence and inclusion.

Please contact Anna Hudson, Board Executive Assistant, YMCA of Eastern Ontario if you require additional information.

613.342.7961 x 30 or anna.hudson@eo.ymca.ca

See Appendix A for current Board Member listing of terms.

Appendix A:

Directors of the YMCA of Eastern Ontario

The following is a list of current Board directors and their terms of office:

First Term expires May/ June 2025

Scott Gee
Patricia Kerth
Don Lewis
Roger Romero
Ariel Wambaugh-LaRocque

First Term expires May/ June 2026

Deanna Bennett

Second Term expires May/June 2026

Elaine Armstrong
Charlotte Patterson

Second Term expires May/June 2027

Bill Beattie
Michael Gaylord
Kristin Smith

Current Officers of the Board:

Chair	Kristin Smith
Vice Chair	Roger Romero
Treasurer	Michael Gaylord
Secretary	Elaine Armstrong
Past Chair	Charlotte Patterson

There are current openings on the board for the 2025-2028 term.